

RFP 23-770-22-05804 QUESTIONS AND RESPONSES (responses are in bold below each question)

1. In Part II Section C Item 28 New Mexico Employees Health Coverage (p.15), does “Offeror must agree to have in place, and agree to maintain for the term of the contract, health insurance” mean that the Offeror must pay for the cost of insurance for covered employees? Is it acceptable to offer health insurance without an employer contribution to that benefit?

Any offerors to this RFP must abide by NM State law in regards to providing healthcare to their employees. The specific rules for health care will vary based on offerors size of business and number of employees.

2. In Part IV Section B, Item 3 Mandatory Specification (p.23) reads “Provider must be Medicaid certified and capable of billing Medicaid for services provided to qualified Medicaid recipients when applicable”. Our program is a trauma-informed, non-clinical intervention designed to build job and life skills, delivered by people with lived experience with incarceration. Does our program qualify to be a provider under this RFP?

Your program would qualify to be a provider under this RFP. The requirement for Medicaid billing is only necessary for services that Medicaid would approve to be covered.

3. On-the-job training is an important component of our program. Are there any prohibitions on using funding provided through this RFP to pay training wages for our clients?

Offeror should submit in their response and cost response form how they would see a distribution of funds being done and it will be considered in the review of proposals.

4. Scope of work #3 NMCD Life Skills Outpatient Program, Provider’s Duties of Care, Protocols (p.74) refers to “the Provider Manual”. Is the Provider Manual a document produced by NMCD, or does this refer to the Offeror’s policies and procedures. If the Provider Manual is and NMCD document, where can it be accessed?

The Provider Manual would be the offeror’s policies and procedures in the operation of their business or organization.