

**NEW MEXICO CORRECTIONS DEPARTMENT**  
**REQUEST FOR PROPOSALS (RFP)**

**Inmate Commissary Services**



**RFP#21-770-8000-0001**  
**Amendment #12**

**The purpose of this Amendment #3 is to name the new Procurement Manager Janice Fordham for this RFP:**

**FROM:**

1. NM Corrections Department has assigned a Procurement Manager who is responsible for the conduct of this procurement whose name, address, telephone number and e-mail address are listed below:

Name: Kathleen Branchal Garcia, CPO  
Procurement Manager  
Mailing Address: NM Corrections Department  
P.O. Box 27116  
Santa Fe, New Mexico 87502-0116  
Physical Address: 4337 State Rd 14  
Santa Fe, New Mexico 87508  
Telephone: (505) 659-6644  
Email: [kathleen.branchal2@state.nm.us](mailto:kathleen.branchal2@state.nm.us)

2. All deliveries of responses via express carrier must be addressed as follows:

Name: Kathleen Branchal Garcia, Procurement Manager  
Reference RFP Name: Inmate Commissary Services 21-770-8000-0001  
Address: NM Corrections Department  
4337 State Rd. 14  
Santa Fe, New Mexico 87508

**To:**

1. NM Corrections Department has assigned a Procurement Manager who is responsible for the conduct of this procurement whose name, address, telephone number and e-mail address are listed below:

Name: **Janice Fordham**  
Procurement Manager  
Mailing Address: NM Corrections Department  
P.O. Box 27116  
Santa Fe, New Mexico 87502-0116  
Physical Address: 4337 State Rd 14  
Santa Fe, New Mexico 87508  
Telephone: (505) 827-8652  
Email: [JaniceL.Fordham@state.nm.us](mailto:JaniceL.Fordham@state.nm.us)

2. All deliveries of responses via express carrier must be addressed as follows:

Name: Janice Fordham, Procurement Manager  
Reference RFP Name: Inmate Commissary Services 21-770-8000-0001  
Address: NM Corrections Department  
4337 State Rd. 14  
Santa Fe, New Mexico 87508