

LETTER OF TRANSMITTAL

RFP#: 20-770-19-06067

Contractor Name: _____ **FED ID#** _____

Items #1 to #7 EACH MUST BE COMPLETED IN FULL Failure to respond to all seven items **WILL RESULT IN THE DISQUALIFICATION OF THE PROPOSAL!**

1. Identity (Name) and Mailing Address of the submitting organization:

2. Person authorized by the organization to contractually obligate on behalf of this Offer:

Name _____ Title _____
E-Mail Address _____ Telephone Number _____

3. Person authorized by the organization to negotiate on behalf of this Offer:

Name _____ Title _____
E-Mail Address _____ Telephone Number _____

4. Person authorized by the organization to clarify/respond to queries regarding this Offer:

Name _____ Title _____
E-Mail Address _____ Telephone Number _____

5. Use of Sub-Contractors (Select one)

- No sub-contractors will be used in the performance of any resultant contract OR
 The following sub-contractors will be used in the performance of any resultant contract:

(Attach extra sheets, as needed)

6. Please describe any relationship with any entity (other than Subcontractors listed in (5) above) which will be used in the performance of any resultant contract.

(Attach extra sheets, as needed)

7. On behalf of the submitting organization named in item #1, above, I accept the Conditions Governing the Procurement as required in Section II. C.1.

I concur that submission of our proposal constitutes acceptance of the Evaluation Factors contained in Section V of this RFP.

I acknowledge receipt of any and all amendments to this RFP.

Authorized Signature and Date (Must be signed by the person identified in item #2, above.)